

Minutes of the 70th School Board Meeting of School of Health Sciences

The 70th Meeting of School Board of School of Health Sciences was held on 23rd August, 2019, in the Conference Room, Ground Floor D-Block, IGNOU, Maidan Garhi, New Delhi at 11.30 am under Chairmanship of Director, School of Health Sciences.

The Following Members were present:

1. Prof. T. K. Jena, Director, SOHS, IGNOU, New Delhi, (Chairperson)
2. Prof. Hem Chandra, Vice Chancellor, H.N.B. Uttarakhand, Medical Education University, Dehradun
3. Dr. Girish Tyagi, Secretary cum Registrar, Delhi Medical Council, New Delhi
4. Prof. Santosh Panda, Professor, STRIDE, IGNOU, New Delhi
5. Prof. P.V.K Sasidhar, Director, SOEDS, IGNOU, New Delhi
6. Prof. Pity Koul, Professor, SOHS, IGNOU, New Delhi
7. Dr. Neerja Sood, Assistant Professor (Senior Scale), SOHS, IGNOU
8. Dr. Reeta Devi, Assistant Professor (Senior Scale), SOHS, IGNOU, New Delhi
9. Dr. Biplob Jamatia, Assistant Professor (Sr. Scale), SOHS, IGNOU, New Delhi (Convener)

The following members could not attend the meeting:

1. Dr. Annie Grace Kalaimathi, Registrar, Tamil Nadu Nursing Council, Chennai
2. Dr. Siddharth Ramji, Professor, Department of Paediatrics, MAMC, New Delhi
3. Dr. Nanthini Subbiah, Associate Professor, NIHFV, New Delhi
4. Prof. Heena K. Bijli, Director, SOCE, IGNOU, New Delhi
5. Prof. Ravi Shankar, Director, SOMS, IGNOU, New Delhi
6. Prof. Ruchika Kuba, Professor, SOHS, IGNOU, New Delhi
7. Ms. Rohini Sharma Bhardwaj, Assistant Professor, SOHS, IGNOU

At the outset, Prof. T. K. Jena, Director, SOHS and Chairperson welcomed all the Members of the School Board to the 70th School Board Meeting. He also expressed his sincere thanks to Prof. S B Arora, former chairperson of the School Board of the School of Health Sciences who superannuated on the 30th June 2019.

The following the agenda items were taken up for discussion as mentioned below:

70.1 To consider and approve the Minutes of 69th School Board Meeting held on 16th April, 2019 and to note the actions taken thereon.

Chairperson, presented the Minutes of 69th Meeting of School Board held on 16th April 2019. Observation of Dr.Reeta Devi, Programme Co-ordinator of CHBHC Programme vide item No.69.3.2 was discussed as follows:

- There is no minimum eligibility criteria for students to be admitted to IGNOU as per existing policy.
- Academic Co-ordination Division (ACD) has clarified that additional two credits without significant change in content would be considered as minor revision.
- As eligibility criteria of CHBHC Programme is 10th pass and that of CHHA is 10+2, merger of both programmes does not arise.
- Academic Counsellors will be at Post Graduation level as approved by ACSC. However, practical component could be done with Counsellors having graduation degree.

Chairman also presented the Action taken report on the decisions of the 69th School Board Meeting


प्रो. (डी.) टी. के. जेना / Prof. (Dr.) T. K. JENA
निदेशक / Director
स्वास्थ्य विज्ञान विभाग
School of Health Sciences
इ. नॉ. रा.पु.वि., मैदान गार्ही, नई दिल्ली-110088
IGNOU, Maidan Garhi, New Delhi-110088

70.2 To consider and approve Minutes of the Doctoral Committee of Ph.D in Nursing

Doctoral Committee Minutes of Ph.D in Nursing was approved with the observations as noted below:

70.2.1 Pre-submission seminar of Ms. Laxmi, Ph.D. in Nursing Scholar:

Presubmission seminar presentation of Ms.Laxmi as mentioned in the Doctoral Committee was recommended by School Board for approval by the Research Council.

70.2.2 Progress Report of eleven Ph.D. in Nursing Scholars

Progress Report of eleven Ph.D scholars as mentioned in the Minutes of Doctoral Committee was recommended by the School Board for approval by Research Council. However, it was observed that Progress report should mention 'recommendation' of the Doctoral Committee against each scholar instead of using word 'approved'.

Modification of Problem Statement of Ms.Rimple Sharma (enrl. No.173102104) was recommended for approval of Research Council.

70.2.3 Modification in Problem Statement of Mr. Vikas Bhaskar, Ph.D. in Nursing Scholar (Enrl. No. 173102150)

Problem Statement of Mr.Vikas Bhaskar was further modified by school Board as follows.

"A study to assess the knowledge, Competence, level of satisfaction and barriers perceived by Community Health Officers (CHO) and beneficiary feedback regarding management of non-communicable diseases in Health and Wellness Centres of Uttar Pradesh"

Members also proposed that the research Supervisors should ensure the future Research topics to have short titles.

70.2.4 Bio-Data of Dr.Neerja Sood for considering as Supervisor for Ph.D in Nursing

Bio-Data of Dr.Neerja Sood for consideration as Supervisor for Ph.D in Nursing was discussed in the light of the existing IGNOU guidelines vis-a-vis UGC 2016 regulations. It was unanimously agreed that the Bio-data of Dr.Neerja Sood, Assistant Professor in Nursing, fulfills the criteria for Research Supervisor for Ph.D in Nursing in the field of Public Health Specialization.

School Board recommended name of Dr.Neerja Sood for approval by the Research Council.


70.3 To consider and approve List of Evaluators for evaluating Ph.D thesis of Mrs. Laxmi, Enrl No. 131636630

Prof.T.K.Jena, Director, SOHS read out the panel of names of seven (7) evaluators provided by Prof.Bimla Kapoor, Supervisor of Mrs. Laxmi, Enrl No.131636630 towards the evaluation of her Ph.D thesis.

No observation was received from any of the members and the panel of names of the seven (7) evaluators were recommended by the School Board Members for approval in the Research Council.

70.4 To consider and approve Programme Revision Form (PRF) for the Minor Revision of CHBHC Programme

Dr.Reeta Devi presented the Programme Revision Form (PRF) for CHBHC Programme in which she proposed addition of two credits to the existing 14 credits. She also mentioned that the content would undergo minor change in the form of two additional units which would constitute


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निदेशक / Director
स्वास्थ्य विज्ञान विद्यापीठ
School of Health Sciences
इ.नौ.रा.मु.वि., मैदान गढ़ी, नई दिल्ली-110068
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less than 1/3rd of the total content. ACD has already confirmed the quantum of revision to be considered as minor in nature.

In the light of the observations given by ACD, the School Board approved the Programme Revision Form for minor revision of the CHBHC Programme.

70.5 To consider and approve implementation model for the Post Graduate Certificate in Medical Management of CBRNE Disasters (PGCMDM) Programme

Dr. Biplab Jamatia presented the implementation strategy for PGCMDM Programme on behalf of Prof. Ruchika Kuba, Programme Co-ordinator. The following points were highlighted:

- All students will be required to visit INMAS for a period of 10 days before starting their counselling sessions in the respective learner support centres. There will be practical sessions for 8 days and theory counselling sessions of two days. INMAS will be designated as a skill development centre attached to all the active LSCs.
- The student counsellor ratio for demonstration activities and theory counselling will be 1:30. The ratio for hands-on-training for group exercises will be 1: 5.
- In addition to the counsellors in the Learner Support Centre (LSC), there will be a local pool of counsellors and a national pool of counsellors. These counsellors could also be invited to take the counselling sessions.
- All the counsellors will be required to undergo a face-to-face orientation training programme after their appointment which would be organized jointly by IGNOU and INMAS

After detailed deliberations, Programme implementation strategy of PGCMDM Programme was approved by the School Board.

70.6 To consider and approve the Implementation Strategy for the Certificate Programme in Yoga (CPY)

Dr. Biplab Jamatia, Programme Co-ordinator presented the implementation strategy for Certificate Programme in Yoga which has been launched in July, 2019. He presented a detailed session-wise plan for practical component of Yoga Programme that would be implemented in two spells of six days each. He clarified that practical activities would be carried out in traditional Yoga Centres where a minimum of two regular Yoga Demonstrators are available.

- The Counsellor student ratio will be 1:10 to 1:20 depending upon the facilities available.
- The Yoga Centres will act as Skill Development Centres which will be attached to regular Study Centres of IGNOU.
- The Yoga Counsellors possessing atleast the level-1 Certification by Yoga Certificate Board would be considered as evaluators.

Dr. Biplab further informed that with the approval of competent authority, programme fee has been reduced to Rs.5,000/- for July, 2019 session.

7/9/19
प्रो. (डी.) टी. के. जेना / Prof. (Dr.) T. K. JENA
निदेशक / Director
स्वास्थ्य विज्ञान विद्यापीठ
School of Health Sciences
इ. नॉ. रा. गु. वि. - मैदान गढ़ी, नई दिल्ली-110068
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After deliberations, it was agreed that the proposed model would be applicable to the pilot batch of students which could be reviewed for future batches if needed.

With the above observation, implementation strategy was approved by the School Board.

70.7 Reporting of Post Graduate Certificate in Accupuncture (PGCACP) Programme kept in abeyance from July, 2019 session

Prof.T.K.Jena, Director, SOHS informed the members that the Post Graduate Certificate in Accupuncture (PGCACP) Programme was kept in abeyance with effect from July, 2019 session. The admission fee of those admitted in July, 2019 session would be refunded back.

70.8 To consider and approve the additional list of Course Writers/Editors, Paper setters/ Moderators for the following Programmes of SOHS

70.8.1 Post Graduate Certificate in Medical Management of CBRNE Disasters (PGCMDM)

70.8.2 Diploma in Nursing Administration (DNA)

70.8.3 Certificate Programme in Yoga (CPY)

Dr. Biplab Jamatia, on behalf of Prof.Ruchika Kuba, Programem Co-ordinator, presented the list of five names of Course Writers/Editors, Paper Setters/Moderators for the Post Graduate Certificate in Medical Management of CBRNE Disasters (PGCMDM) Programme, and the same was approved.

Dr.Neerja Sood, Programme Co-ordinator presented the additional list of six experts for Course Writing for DNA Programme and the same was approved.

Dr. Biplab Jamatia, Programme Co-ordinator, presented the list of two experts for Course writer/ editor, paper setter/ moderator of Certificate programme in Yoga (CPY)Programme, and the same was approved.

70.9 Any other Item

70.9.1 To consider the extension period of the students of the PG Diploma in Clinical Cardiology (PGDCC) students


Dr.Biplab Jamatia, Programme Co-ordinator, PGDCC Programme presented a case of Dr.Rahul, Enrollment No.127629040 who has represented for considering extension of his registration period so that he would get additional chance for clearing the left over theory papers. He also mentioned that there was more than 100 candidates who have not completed their Programme as the maximum registration period was over. Moreover, the Programme was not on offer since 2013. So allowing any students to continue at this stage would not be feasible.

After deliberations, it was agreed not to extend the registration period of any student for PGDCC Programme.

70.9.2 Approval of the names for Experts Committee Meeting for the PGDHHM programme

Prof.T.K.Jena, Programme Co-ordinator, PGDHHM programme presented a list of twelve names for constituting an Expert Committee for revision of PGDHHM Programme for which PRF form was approved by 69th School Board Meeting held on 16th April, 2019.

Members approved the names of the experts as proposed.


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70.9.3: Recommendation of Dr. Neerja Sood, Assistant Professor, Nursing Discipline, as supervisor for Ph.D. in Nursing

Prof.T.K.Jena, Director, SOHS presented the Bio-data proposal of Dr.Neerja Sood, Assistant Professor, Nursing Discipline, as supervisor for Ph.D in Nursing. He mentioned that Dr.Neeraja Sood has completed her Ph.D in Public Health from Jawaharlal Nehru University (JNU) in December, 2018. She has two publications in Index/peer review journals as per the requirement of IGNOU & UGC.

The matter as already discussed vide item No.70.3 as part of the Minutes of the Doctoral Committee was agreed by the members and they recommend name of Dr.Neerja Sood as Supervisor for Doctoral Committee of Ph.D in Nursing for approval by Research Unit.

70.9.4: General Observation by Members:

The following observations were made by the members:

- (i) Members suggested that the hard copy of back ground papers for agenda items pertaining to School Board may preferably be circulated in the file format / strip file / spiral binding which would help to handle the papers at ease.
- (ii) It was also observed by members that all should be given equal opportunity to express their view in the school Board and each member should maintain the decorum of the School Board.

Meeting ended with vote of thanks to the chair.


(Prof. T.K. Jena)

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